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## Invitation letter for Switzerland visa business visa

### Consulate General of Switzerland

P.O Box 50235  
Falomo  
Ikoyi, Delhi  
India

3rd March 2018

### Metrox Technologies

24, Jongy village, Montreux  
Switzerland - 5643513  
Ph : +234706XXXXX

### Re: Invitation Letter for Mr. Joe Alli with Passport No M5533941

Dear Consul/General,

This letter confirms that Mr Joe Alli is an employee of Metrox Technologies, India and he is working as Senior Architect in our India office for the past 6 years.

He will be travelling between 29/3/2018 to 11/04/2018 for a period of 14 day and while here he will be engaged in meeting and his work related activities with the team here in Switzerland.

The work related activities are as mentioned below :

- Attend meetings with our clients in Switzerland.
- Gather their requirements and provide software solutions for the same.
- Set-up team and timelines for completing the project.
- Estimate costs and negotiate the same with our clients in Montreux

Below is the break down itinerary planned for him

- **29/03/2018** - Land in Zurich Airport, Switzerland and take a train to Pratteln. Check-in at hotel "Courtyard Basel".
- **31/03/2018** - Travel to Basel via train to meet clients
- **02/04/2018** -Attend meeting and meet the team and explain requirements
- **11/04/2018** - Return back to India.

**Metrox Technologies** will be the bearer of all his travel expenses including flight, hotel and local expenses while he will be staying with us .He will be

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buying flight ticket before departure and his Swiss travel pass once he is here by the company itself.

I trust you will find that everything is in order. If you need to contact us for further clarification or additional details on his application . at +642342482348 or email us at [traveldest@mettech.com](mailto:traveldest@mettech.com)

Sincerely,

**Joseph Amuta ALLI**

**Ph : +642342482348**

**Email:** [traveldest@mettech.com](mailto:traveldest@mettech.com)